

Re: SP 4561 – 74 Shirley Rd, Wollstonecraft

Subject: Upcoming Remedial Works – Important Information for Residents and Owners

Dear Residents and Owners,

We would like to inform you that **Stage 1 of the remedial works** will commence on **Monday, 30th June**. As part of this process, scaffolding and swing stages will be installed. To assist with the smooth progress of the works, please note the following:

1. **Visitor Car Spaces**
 - Please ensure all visitor parking spaces are **vacant by 6:30am on Monday, 30th June**.
2. **Garage Access**
 - There will be **no access to garages in Stage 1** during working hours (**7:00am – 5:00pm**).
3. **Building Access**
 - While scaffolding and swing stages are being set up, **entry to the building will be via the rear entrance**. Please follow the signage provided on the day.
4. **Balcony Restrictions**
 - Balcony doors in Stage 1 will be **restricted from use for the duration of the works**.
 - Kindly **clear all items from balconies by 30th June**.
5. **Windows and Doors**
 - For safety and dust control, please **keep all windows and doors closed** during working hours (**7:00am – 5:00pm**).
6. **Apartment Access**
 - We will notify you in advance when we require access to your apartment for **measurements and window/door installations**.

We appreciate your cooperation and understanding during these essential works. If you have any questions or concerns, you can contact me directly.

Cory Richardson
Site Manager
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