

SP 4561 | 74 Shirley Road Wollstonecraft

Subject of Notice: Notice of access required for Window Replacement
Stage 1 Unit A (East-Facing Façade)

Date Notice Issued: Lot Impacted by this Notice:

Dear Resident and Owners Units _____,

Preservation Technologies will require access to your unit on _____ weather dependent, for window replacement works on the **east-facing façade of Stage 1, Units A** (areas highlighted in blue on the attached drawing). Access time will be from 7:00am to 4:00pm on the day of replacement. You will be informed if any changes to access date are made and if further access is required for internal make good.

Important Information for Owners and Occupants:

1. Window Coverings:

All window coverings must be removed **before** the scheduled replacement.

For assistance, owners may contact the following tradesperson to arrange removal and reinstatement (at the owner's expense): **Henning B** – 0406 897 544

2. Window Frame Warnings:

No fixings or attachments are to be installed on the new window frames, as doing so will **void the product warranty**.

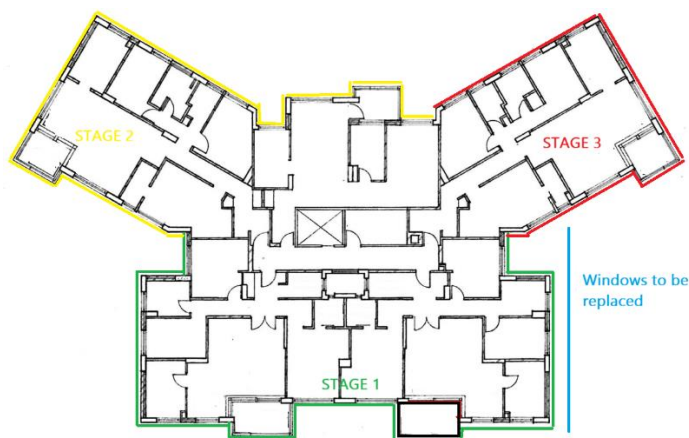
Please speak directly with the **Site Supervisor** if you have any questions regarding this.

3. Personal Belongings:

Occupants must clear all personal items within a **1-meter radius** of the windows to be replaced. This includes, but is not limited to: furniture, couches, wardrobes, rugs, lamps, tables, beds, drawers, plants etc

Protective coverings will be used around the work areas; however, if any personal items need to be moved by the team, it will be done on an **"all care, no responsibility"** basis and will be **charged at an hourly rate**.

We will make every effort to minimize dust and noise throughout the process and **apologise for any inconvenience** this may cause.



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