

SP 4561 | 74 Shirley Road Wollstonecraft

Subject of Notice: Completion Inspection of Stage 1 Remedial Works – Units A & B

Date Notice Issued: 20/11/2025

Lot Impacted by this Notice: Stage 1 – A & B Units

Dear Residents and Owners,

Preservation Technologies is approaching the completion of Stage 1 remedial works for Units A & B.

The completion inspection is booked for **Thursday the 11th of December 2025**, please ensure access to your unit is provided on this date. Refer to the timetable below for the approximate time we will be at your apartment. We kindly ask that you allow additional time before and after your scheduled appointment.

Unit No.	Scheduled Time	Unit No.	Scheduled Time
8A	8:00 am	8B	8:15 am
7A	8:30 am	7B	8:45 am
6A	9:00 am	6B	9:15 am
5A	9:30 am	5B	9:45 am
4A	10:00 am	4B	10:15 am
3A	10:30 am	3B	10:45 am
2A	11:00 am	2B	11:15 am
1A	11:30 am	1B	11:45 am

Completion Inspection

During this inspection, representatives from Preservation Technologies and the Consulting Engineer will review the installation of all windows and doors, as well as the associated internal make-good works.

Owners are welcome to attend these inspections to raise any questions or concerns. If you are unable to attend, a member of the **Strata Committee** can attend on your behalf at no cost. Please contact Ross from the Strata Committee if you wish for him to represent you, Ross can be contacted on judyrossg@gmail.com

Any issues identified during the inspection will be recorded in a photographic register. Preservation Technologies will then address these items, and once completed, they will be verified and signed off by the Consulting Engineer.

Reporting Issues

To ensure that all concerns are managed efficiently, owners are asked to report any issues during the completion inspection. If you find any issues which can be raised prior to the inspection, please email Cory and Olivia on the email addresses noted below with images and a description of the issue.

Please note: Internal make good has not included colour matching paint. Make good has been patched, sealed and primed in white. Minor issues raised after this inspection may not be addressed, as Preservation Technologies will not return for late or minor rectification items.

Liability Period

The works are covered by a 12-month defects liability period. If any major issues arise during this time (e.g., repairs fail), please notify the Strata Committee. The committee in consultation will assess the matter and decide on the appropriate action. Their decision will be final.

Name: Cory Richardson
Position: Site Supervising Manager
Number: 0424 189 225
Email: cory@prestech.com.au

Name: Olivia Burcham
Position: Contract Administrator
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